



Town of Monroe
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Selectmen's Meeting Minutes
August 20, 2019

Selectmen Present: Jennifer Boucher, Jessica Brusseau, Bruce, Frazer

Public Present: Monica Jaynes, Woody Wodworth, Bobby Ann Fearon, Keith Merchand, Delta Merchand, Randy Bunnell, Todd Webster, Richard C Johnson, Jim Nelson

Meeting was called to order at 7:00 p.m.

1. Update on flushing of the Fire Hydrants

Todd Webster of the Fire Department provided an update on the flushing of the hydrants. He stated that most have been tested with only a few issues.

Randy Bunnell of the Highway Department added that 2 non-working hydrants have been found and will require repair.

Todd Webster stated the Fire Trucks were taken for maintenance so bills will be coming in. Jennifer requested the bills be checked by Todd Webster/Russell Brown prior to submittal. This will be done.

Jennifer Boucher requested the Fire and Highway Departments come in every other month to give updates.

2. Highway Update

Randy Bunnell provided an update of activities of the Highway Department.

3. Jennifer introduced Diane Gibson Smith as the new Administrative Assistant.
4. Bobby Ann Fearon asked about her request to use the Town Hall on November 2nd, 2019. Bruce stated the flooring contractor has not let us know if they are doing the floor now or in the spring.

Jennifer moved and Jessica seconded to provide an answer to Bobby Ann Fearon by the middle of next week.

5. Delta Merchand stated a member of the Trust Fund Committee has resigned. Once a replacement is made, a letter showing the new appointment will need to be provided to add the new person onto the account.
6. Town Clerk Marilyn Bedell reported :
 - A. Access to WIFI will be needed for the January primary election.
 - B. Tuesday hours will 5p.m. until 8:00p.m. effective 10/1/19.
 - C. All dogs are now licensed.
 - D. A new Supervisor of the Checklist is needed. Jennifer moved and Jessica seconded to appoint Diane Gibson Smith as the new Supervisor of the Checklist.
7. Approved the following items:
 - A. Intent to Cut Timber – Richard Johnson
 - B. Payroll Manifest
 - C. Accounts Payable Manifest (2)
 - D. Contract for use of Town Hall chairs and tables to Peter and Gerry's
 - E. List of items for the September/October Newsletter

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Diane Gibson Smith, Administrative Assistant