



Town of Monroe
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Selectmen Meeting Minutes
December 3, 2019

The meeting was called to order at 7:00 p.m. by Jennifer Boucher.

Selectmen Present: John Blanchard, Jessica Brusseau, Jennifer Boucher

Public Present: PJ Blanchard, Gerry Buiot, Mark Beliveau, Audrey DiMatties

1. Approve Minutes. This was tabled to the next meeting
2. Public input.
 - a. PJ Blanchard stated the first streetlight on Plains Road continues to go on and off. This has been looked at in the past. Liberty Utilities will be notified and asked to change out the light.
 - b. Bob Regis submitted an email regarding plowing the area on Stanton Road where the school bus turns around. In his email, he has approved the usage of the area and requested the Town plow the site. The consensus was to have the Town plow the area as was done in the past year. Jennifer questioned the status of the turnarounds as one of them is for the Stanton Road. Diane will check with Randy regarding the turnarounds and also let him know about the need to plow on Stanton Road for the bus turnaround area.
 - c. PJ Blanchard stated the cemetery on Plains Road has a large stone that is crooked and needs to be straightened. The question was asked who usually does the work. Diane will email Larry Thomas/Todd Webster to see who does the work and let them know about the stone.

3. Consideration of tax abatements for Veterans credits for 2 parcels.
 - a. Kelly Nelson for property at Map R07/Lot 29. Jennifer motion and Jessica seconded to abate the Veterans Tax credit amount of \$700 for this property and it was approved unanimously. After research, Jennifer amended her motion to change the abatement amount to \$100. Jessica seconded the motion and it was approved unanimously.
 - b. Aaron and Karen White for property at Map R09/Lot 23. Jennifer moved and Jessica seconded to abate the Veterans Tax credit amount of \$700 and it was approved unanimously.
4. Building Permit for Pierce Atwoods – Diane noted this was being looked at by the Planning Board for a site plan review. Mr. Beliveau stated the Planning Board determined a site plan review would need to take place with acceptance and approval at the January 7th meeting. Once the site plan is approved, the building permit application will be reviewed for approval.
5. Set Dates for budget reviews. After discussion, the decision was made to have all Department Heads come in on December 17th for a work session on the budgets. A second work session will be set for December 19th (if needed) Diane will contact Department Heads.

Jennifer stated she would like to send out bids for auditing services, IT services, and the Coppermine Project. All were in agreement.

Jennifer questioned if our assessor was working on the equalization ratio. Diane will check with the assessor

Selectmen meetings for December will be as follows:

- December 10 – regular meeting at 7:00 p.m.
- December 17 – budget work session – no regular meeting
- December 24 – no regular meeting
- December 31 – regular meeting at 7:00 p.m.

6. Items for approved:
 - a. Contracts for Use of Monroe Town Hall (1) – approved
 - b. Financial Report from Auditors – postponed until the next meeting
7. Snow plowing bids for the Lang Road/North Monroe Fire Station were due on 12/2. We received 1 bid from C & C Bunnell. The bid was for \$200/per plowing and sanding using their own sand/salt. Jessica moved and Jennifer seconded to accept the bid from C & C Bunnell and the motion carried unanimously.
8. Diane requested clarification on a couple of payroll items. Holidays are not considered time worked for overtime purposes. Municipalities also do not have a 2 hour call back unless we have always done this.

Jessica moved to go into Non Public Session. John seconded the motion and it passed unanimously. Diane left the room at 8:45 p.m.

Jennifer moved and Jessica seconded to return to public meeting and it was approved unanimously. The public meeting re-opened at 9:05 p.m.

Jessica moved to adjourn the meeting and Jennifer seconded the motion. The meeting adjourned at 9:06 p.m.

Respectfully Submitted,

Diane L. Gibson Smith
Administrative Assistant