



Town of Monroe  
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Selectmen Meeting Minutes  
January 14, 2020

The meeting was called to order at 7:00 p.m. by Jennifer Boucher.

Selectmen Present: Jennifer Boucher, John Blanchard, Jessica Brusseau

Public Present: None

1. Approve Minutes. Jessica moved and John seconded to approve the minutes of the January 7, 2020 meeting. The motion carried unanimously.
2. Public input. - None

Jennifer moved to go into non-public session at 7:02 p.m. Jessica seconded the motion.

Jennifer moved to return to the public meet and John seconded the motion. The public meeting re-opened at 7:18 p.m.

3. Department Updates

- a. Maintenance Department. Kurt Duvall reported all is going well with the Maintenance Department. He updated everyone on the problems with the restroom at the Post Office.

Jennifer moved to spend up to \$1000 to update the Post Office with new restroom fixtures. Jessica seconded the motion and it passed unanimously.

- b. Highway Department. Randy Bunnell stated everything is going well with plowing and the salt/sand levels are good. He noted there is a chance of washouts on Coppermine Road and the Nelson Road. He will keep watch on those roads. Coppermine Road is expected to have repairs done next summer. Nelson Road may require a wetlands

permit to repair. Randy further stated he is doing a culvert inventory and will be ordering some to have on hand.

Diane brought up a topic to be reviewed in non-public session. Jennifer moved and Jessica seconded to go back into non-public session at 7:40 p.m.

The Public Meeting re-opened upon motion by Jennifer and a second by Jessica at 7:50 p.m.

4. Budget Discussions

- a. Upon discussion the date for the Public Hearing for the Budget was set for February 13, 2020 at 7:00 p.m. in the Town Hall (downstairs)
- b. Jennifer moved and Jessica seconded to encumber \$55,590 from the Town Buildings Maintenance Expendable Trust Fund for the replacement of the Town Hall gym floor. The motion carried unanimously. (2019 Warrant Article 13)
- c. Jennifer moved and Jessica seconded to encumber \$150,000 from the Road Maintenance Expendable Trust Fund for the Coppermine Road project. The motion carried unanimously. (2019 Warrant Article 12)
- d. Wish list items and other changes to the proposed budget were discussed and added.
- e. Jennifer suggested putting together a list of decisions made by the current Board of Selectmen to help with the next Board of Selectmen (if any changes are made) know what has been done and why.
- f. Jennifer suggested putting together a History Book Update Committee so the Town History book is updated. Guidelines will be put together.

5. Other Items approved:

- a. Contract for Use of Monroe Town Hall (1)
- b. Contract for use of Monroe Town Hall Equipment (1)

6. Jennifer stated the following will be on the 1/21 Board of Selectmen meeting: Non-Public Session for employee issue, Discussion with Library Trustees re Library Building, Discussion on Recycling

Jessica moved to adjourn the meeting and John seconded the motion. The meeting adjourned at 9:55 p.m.

Respectfully Submitted,

Diane L. Gibson Smith  
Administrative Assistant