



Town of Monroe

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SELECTMEN MEETING MINUTES

March 19, 2024

**Selectmen Present:** Oren Remick John Blanchard, Justin Bradshaw

**Public Present:** Electra and Todd Ward

The meeting was called to order at 7 p.m. by Oren Remick.

1. Selection of Chair of Board of Selectmen. John Blanchard was nominated and selected as the Chair of the Board of Selectmen for the next year.
2. Approval of the March 5, 2024 and March 12, 2024 Selectmen Meeting Minutes. John moved and Oren seconded to approve the March 5, 2024 and March 12, 2024 Selectmen Meeting minutes. The motion carried unanimously.
3. Public
  - a. Electra Ward stated she needed a letter from the Town sent to the bank stating the Town had received the approval of operation of their septic system. Diane will take care of this for them.
  - b. Electra Ward asked about the snow plowing of the School yard. The Town will take care of plowing for the school behind the building.
4. Discussion
  - a. Maintenance Per Diem position – after discussion, the decision was to advertise this position on the Facebook page.
  - b. NH Emergency Notifications System Point of Contact Forms. After discussion, the decision was to have our Emergency Management Director Jeff Robbins as the Point of Contact. System Emergency Notification Access will have Russell Brown (Fire Chief) and Justin Bradshaw as the contacts.
  - c. Highway Projects. A list of possible Highway Projects was put together. Jim Nelson will look at all roads to see which are worse.
    - i. Coppermine Road - near Lang's - ditch, culverts, and paving.

- ii. Plains Road – near Wormer’s - ditch, culverts, and paving.
    - iii. Smutty Hollow – ditch, culverts, and paving.
    - iv. Town Hall – concrete
    - v. Post Office – concrete
    - vi. Town Hall – heating system
  - d. Schedule interviews for Highway Maintenance worker. The interviews will be held next Tuesday.
5. Items for Approval - all items were approved.
- a. Payroll Manifest - election
  - b. Accounts Payable Manifest – General Fund
  - c. Payroll wage changes
  - d. Parade Permit for Fall Harvest Fest
  - e. MS 232
  - f. Veteran’s application
  - g. Town Hall Usage form

Oren moved to adjourn the meeting, Justin seconded the motion and the meeting adjourned at 8:30 p.m.

Respectfully Submitted,  
Diane Gibson Smith  
Administrative Assistant