



Town of Monroe

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SELECTMEN MEETING MINUTES

November 7, 2023

**Selectmen Present:** John Blanchard, Oren Remick, Justin Bradshaw

**Public Present:** George Sansoucy (Utility Appraiser)

The meeting was called to order at 7 p.m. by Oren Remick.

1. Approval of the minutes from the October 31, 2023 Selectmen Meeting. John moved to approve the October 31, 2023 Selectmen Meeting Minutes and Oren seconded the motion. The motion passed unanimously.
2. Public input
3. Discussion items.
  - a. George Sansoucy (our utility appraiser) came to the meeting to discuss his appraisals of the utilities. Justin Bradshaw excused himself from the meeting. Mr. Sansoucy explained his numbers and rationale on how he determined the numbers.

Justin returned to the meeting at 8:30 p.m.

- b. Oren moved to accept the MS-1 and John seconded the motion. The motion carried unanimously. The MS-1 (Utility Appraisals) was accepted, and the Selectmen signed the document. This will be scanned and submitted to the Department of Revenue Administration.
  - c. Oren stated he is looking into background the water department in order to determine how best to move forward. Diane will bring older Town Reports so Oren can review for information.
  - d. Diane updated the Selectmen on the 2022 Water Audit that was completed and submitted after the last meeting. She noted the Water Billing Policy needed to be updated based on information on the water audit. Diane presented the revised Water Billing Policy. John moved to accept the policy and Oren seconded the motion. The policy revision was approved.

e. Diane asked if everyone had taken a look at the new homepage being proposed for the website. All thought it was good.

4. Item for Approval - all items were approved.

- a. Payroll Manifest
- b. Accounts Payable Manifest – General Fund/Water Fund
- c. Cemetery Plot
- d. Contract for use of Town Hall.

Justin moved to adjourn the meeting, Oren seconded the motion and the meeting adjourned at 9:30 p.m.

Respectfully Submitted,

Diane Gibson Smith, Administrative Assistant