



# CONTRACT FOR USE OF TOWN HALL EQUIPMENT

Location Address: 50 Main Street  
Monroe, NH 03771

This contract is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between the Town of Monroe and \_\_\_\_\_ of \_\_\_\_\_ Monroe, NH

I wish to use the following equipment \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Needed: \_\_\_\_\_ Return Date: \_\_\_\_\_

The following rules shall be adhered to in the use of Town Hall equipment:

1. The use of the Town Hall equipment shall be at the discretion of the Selectmen or their appointee.
2. Applicant requesting use of the equipment must live in the Town of Monroe.
3. Business usage of the equipment is limited to businesses whose registered address is in the Town of Monroe.
4. The equipment must be returned in the condition it was received in or the user may be charged a fee up to replacement cost.
5. Key for the Town Hall must be picked up during regular Town Office hours.

I agree to all of the above conditions and hold full responsibility for any damage done to the equipment caused by my use.

Signature of Requester \_\_\_\_\_ Date \_\_\_\_\_

Contact phone number: \_\_\_\_\_

Approved: Yes \_\_\_\_\_ No \_\_\_\_\_ If No, Reason: \_\_\_\_\_

Board of Selectmen \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_